

CONTRACTS / BLANK SAMPLE FORM

Payoff information authorization

A sample authorization for a settlement agent to obtain payoff and transaction information. Provide required identifiers only through the closing team's secure process.

Have a local attorney or closing professional review and adapt this form for the property, transaction and current requirements before use. No state-specific validity or suitability is implied.

Authorization to Release Payoff Information

Property Address: _____

TO WHOM IT MAY CONCERN:

I/We give authorization to induce _____ (the "Escrow Agent") to act as Escrow or Settlement Agent to perform closing escrow services and to issue title insurance in regards to our pending transaction. I/We understand that the Escrow Agent is relying upon this authorization, and agree to authorize the Escrow Agent to communicate with and/or obtain necessary statements related to any liens affecting the transaction. I/We further agree to authorize the Escrow Agent to provide any and all title, settlement and closing transaction documents and information, including information that may contain our nonpublic personal information related to our judgments, liens, encumbrances (if any), to the Real Estate Broker(s), Lender(s), Mortgage Broker (s), Attorney(s), Seller(s), Buyer(s) and their title company, in order to process the transaction. The Escrow Agent will maintain a copy of this document in an electronic format and will provide a copy to me/us upon request.

Name: Identifier (provide securely):

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